



Tk'emlúps te Secwépemc

(Kamloops Indian Band)

JOB POSTING

Tk'emlúps te Secwépemc (TteS) is a fast-growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

POSITION TITLE: General Labourer / Light Equipment Operator
DEPARTMENT: Planning and Engineering
SUPERVISOR: Public Works Foreman
TERMS: Full-Time, Permanent
REFERENCE #: 2026-097

PURPOSE OF POSITION:

The purpose of the General Labourer / Light Equipment Operator position is to support the Public Works Department by ensuring a high level of service for the community.

Reporting to the Public Works Foreman, the General Labourer / Light Equipment Operator performs labour work of a varied nature under general supervision. Work involves the general maintenance of roads, buildings, grounds, collecting garbage; assisting with the installation of sprinkler systems and fences; repairing leaks and blockages in sprinkler systems; winterizing irrigation systems of various types, including the Pow Wow facilities. Assisting with the care of landscaping and lawns; and assisting with the set-up and cleanup for community events; operating a tractor, skid steer plate tamper, jumping jack, roller packer, and snowplow. The role supports the maintenance and repair of the Band's infrastructure including water distribution and wastewater collection systems, and involvement in capital construction projects. The job involves outside work in all weather conditions, some exposure to dust, occasional handling of chemicals. The incumbent is required to exercise courtesy and tact with co-workers and the general public and to exercise ordinary care to ensure the safety of others.

DUTIES AND RESPONSIBILITIES:

Supports the day to day operations of the Public Works Department including but not limited to the following areas: (70%)

• Public Works Yard and Shop	• Waste Water Distribution
• Heavy Equipment Operators	• Water Distribution/ Seasonal Irrigation
• Fleet Maintenance	• Solid Waste Management
• Landscaping (Community/CLC)	• TteS Asset Management Programs
• TteS Facilities	• Construction Crews
• Dam Operations	• Community Events/Funerals
• St Joseph Church & Graveyard	• Emergency Response and Recovery

Completes maintenance of the Band's roads, parks, and sports fields, trail systems, green spaces, playgrounds, urban forestry, cemetery, and lawns around Chief Louis Centre, and Powwow Grounds. Includes mowing grass, trimming/pruning trees and hedges, and planting as required. (20%)

- Operate power mowers, tractors, power trimmers, sod cutters and other landscape maintenance equipment.
- Operates small lawn tractors, rototillers, landscaping tools, and cleaning equipment.
- Performs all duties and responsibilities in accordance with TteS policies, standards, and procedures.
- Work on roads, maintaining boulevards, repairing and installing signs, cutting weeds.
- Cut grass, rake, fertilize and water lawns, weed flower beds, prune shrubs and trees.
- Cleans grounds of miscellaneous debris and picks up garbage as required.
- Assist with water line maintenance, repairs to irrigation lines and sprinkler heads, and installations.
- Cleans plugged sprinklers.
- Winterization and seasonal start-up of irrigation systems and outbuildings, playgrounds, ballpark, Powwow grounds.

Equipment

- Drives a half-ton pickup truck as required.
- Operation of a variety of light and medium duty vehicles and equipment associated with the various activities within the Public Works Department.
- Assists with loading and unloading materials, supplies, equipment, and other items from vehicles as required.
- Assists in mechanical servicing and light repair of equipment.
- Reports any tools and equipment that are not in good repair.
- Reports problems, requests replenishment of miscellaneous supplies, and requests major repair to facilities and equipment as required.

Water Distribution and Wastewater Collection Systems

- Supports with the maintenance and repairs of sanitary sewer and water network elements, including inspection and repairs to watermains, water metering, fire hydrant and control valve maintenance and rebuilds.

ARDA Raw Water System

- Supports start-up/shutdown, and operations of seasonal irrigation systems.

St Joseph Church & Graveyard

- Supports the St Joseph Church & Graveyard Caretaker with the maintenance and repair of the church, upkeep of TteS cemetery, and assists as needed in the preparation of graves for burial services.

Snow Removal

- During the Winter Season; be actively involved in snow removal during all snow events. This could be 24/7 across multiple days, including weekends and holidays.
- Shovels snow and cleans sidewalks as required.
- Completes plowing and sanding by operating various pieces of equipment as assigned. Including straight trucks fitted with snow plough blades and road sanders to remove snow from roads, streets and parking lots.

Backfill Public Works operations such as:

- Assists skilled workers as required.
- Waste management duties, e.g. recycling and garbage curbside pick-up.

Other related duties as necessary (10%)

Professional Certification, Education and Experience:

- Must have grade 12 education or equivalent
- Must possess a valid Class 5 BC Drivers Licence.
- Class 1 Drivers License (with Air Brakes Endorsement) is an asset
- WCB Work Safe Training is preferred
- A Valid Standard First Aid ticket, Level 1 is preferred
- WHIMIS Training / Certificate is preferred

Preferred Experience

- Progressively more responsible experience in municipal operations, construction and maintenance work setting.
- A knowledge base in roads, water and wastewater utilities is an asset.
- The ability to read and understand construction plans, specifications, and drawings.
- Knowledge of parks and grounds maintenance techniques
- Knowledge of sprinkler system installation, repair, and maintenance.

Skills and Abilities:

- Good written and oral communication
- Ability to take direction
- Ability to take initiative and work with minimal supervision.
- Ability to be flexible and adaptable to the environment.
- Self-motivated, and reliable.
- Ability to exercise courtesy and tact with co-workers and the general public Ability to use computer applications.
- Strong ethics and knowledge of confidentiality.
- Ability to work in a cross-cultural setting.
- Good physical condition and the ability to lift up to 50 pounds.

It is expected that all TteS employees be willing to continuously upgrade their skills and knowledge, and to further their formal training.

HOURS OF WORK: Normal Day shifts – 7 hours. Non-normal shifts may be required.

PAY GRADE: \$22.59-\$33.22/hour depending on education & experience

Tk'emlúps te Secwépemc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

In accordance with Section 16(1) of the *Canadian Human Rights Act* and pursuant to Section 42 of the BC Human Rights code, it is TteS Policy to practice preferential hiring for Aboriginal peoples. Candidates who wish to qualify for preferential consideration must self-identify.

Deadline for the Job posting is August 23rd, 2026 by 2:00pm.

**Submit Job Application Form, cover letter, resume, and references
online: <https://tkemlups.ca/employment/>
or at our Human Resources office #200 – 330 Chief Alex Thomas Way.
Office Hours are Monday to Friday 8:00 am to 4:00 pm &
closed for lunch from 12:00 pm to 1:00 pm**

**We require each applicant to fill out
an online application form which can be found at: <https://tkemlups.ca/employment/>**

Any late submissions or submissions without the job application form will not be considered.