



Tk'emlúps te Secwépemc

(Kamloops Indian Band)

JOB POSTING

Tk'emlúps te Secwépemc (TteS) is a fast-growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

POSITION TITLE: Utilities Operator D-1
DEPARTMENT: Planning and Engineering
SUPERVISOR: Utilities Supervisor
TERMS: Full-Time, Permanent
REFERENCE #: 2026-095

Purpose of Position:

The purpose of this position is to be responsible for the overall operation of TteS Wastewater Collection (WWC), Water Distribution (domestic) and Dam systems to ensure quality of water, health, safety and maintenance standards are provided in the community.

Duties and Responsibilities:

1. Operates Wastewater Collection (WWCS) System to ensure it is operating effectively for the TteS Reserve. (45%)

- Completes in-house safety procedures and ensures programs are maintained for safe work practices and occupational health and safety guidelines are adhered to for staff and visitors.
- Records and performs sampling with current standard methods within Wastewater collection system.
- Monitors and analyses data from operations and SCADA for lift station sites within WWCS.
- Collects and record operational data and lab results, forwards to supervisor.
- Completes safety procedures for construction, inspection and testing of sewers, inspection of manholes and repairs to underground mainline.
- Clears stoppages, clearing sewers, controlling roots, grease, odors and corrosion in collection system.
- Operates and maintains a variety of types of motors, supervisory controls, pumps & valves, and other equipment.
- Examines the condition of a sewer system, follows sewer maintenance program, and safely uses various methods to replace or repair damaged sewers.

- Drafts reports on computer, as records of maintenance and logbook entries of daily duties are required.
- Completes Service Area annual reporting as per TteS Asset Management Policy/Bylaw.
- Works closely with specialty companies contracted to perform work with WWC operator on collection system from time to time.
- Performs all duties and responsibilities in accordance with TteS policies, standards, and procedures.
- Maintains confidentiality on all matters relating to the affairs of TteS.

2. Operates Water Distribution (WD) System to ensure it is operating effectively for the TteS Reserve. (45%)

- Completes in-house safety procedures and ensures programs are maintained for safe work practices and occupational health and safety guidelines are adhered to for staff and visitors.
- Records and performs sampling with current standard methods within the Water distribution system.
- Monitors data from operations and SCADA for WDS.
- Collects and records operational data and lab results, forwards to supervisor.
- Completes safety procedures for construction, inspection and testing of water network elements, inspection of manholes and repairs to underground water main.
- Operates and maintains a variety of types of motors, supervisory controls, pumps & valves, and other equipment.
- Examines the condition of water distribution system (watermains, water reservoirs, ARDA raw water system, Paul Lake Dam), set up a water maintenance program, and safely use various methods to replace or repair damaged water system elements.
- Drafts reports on computer, records maintenance and logbook entries of daily duties are required.
- Completes Service Area annual reporting as per TteS Asset Management Policy/Bylaw.
- Works closely with specialty companies contracted to perform work with WD operator on distribution system from time to time.
- Performs all duties and responsibilities in accordance with the TteS policies, standards, and procedures.
- Maintains confidentiality on all matters relating to the affairs of the TteS.

3. Other related duties as necessary. (10%)

- Inspects, operates and maintains Paul Lake Dam adhering to BC's Dam Safety Regulation.
- Assists with water irrigation systems as needed with coordinating seasonal startup/shutdown.
- Manages storm water network.

Professional Certification, Education and Experience:

- Level I EOCW Wastewater Collection and Water Distribution Certificates or the intention of writing such exams.
- Must possess a valid class 5 BC Drivers Licence.
- Must possess First Aid Level 1 Certificate
- Must Possess Confined Space Entry & Monitor Certificate
- Must Possess Fall Protection Certificate

Skills and Abilities:

- Ability to plan, organize and coordinate work.
- Ability to take initiative and work with minimal supervision.
- Ability to be flexible and adaptable to the environment.
- Self-motivated, and reliable.
- Ability to communicate effectively orally and in writing including writing reports recording daily activities in logbook/journal.
- A willingness to learn and good mechanical aptitude
- Ability to work in a cross-cultural environment.
- Ability to use computer applications.
- Ability to perform multiple tasks, establish priorities and respond calmly and efficiently in emergency situations.
- Flexible, committed and enthusiastic.
- Strong ethics and knowledge of confidentiality.
- It is expected that all TteS employees be willing to continuously upgrade their skills and knowledge, and to further their formal training.

Benefits:

- Extended health, dental, and vision
- 7.6% Registered Pension Plan (RPP) matching and Life insurance

HOURS OF WORK: Normal Day shifts – 7 hours. Non-normal shifts may be required.

PAY GRADE: Starting at \$25.98-\$31.41 per hour depending on education & experience

Tk'emlúps te Secwépemc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

In accordance with Section 16(1) of the *Canadian Human Rights Act* and pursuant to Section 42 of the BC Human Rights code, it is TteS Policy to practice preferential hiring for Aboriginal peoples. Candidates who wish to qualify for preferential consideration must self-identify.

Deadline for the Job posting is August 4th, 2026 by 2:00pm

Submit Job Application Form, cover letter, resume, and references

online: <https://tkemlups.ca/employment/>

or at our Human Resources office #320 Chief Alex Thomas Way.

**Office Hours are Monday to Friday 8:00 am to 4:00 pm &
closed for lunch from 12:00 pm to 1:00 pm**

**We require each applicant to fill out
an online application form which can be found at: <https://tkemlups.ca/employment/>**

Any late submissions or submissions without the job application form will not be considered.