



TK'EMLÚPS TE SECWÉPEMC

JOB POSTING

Tk'emlúps te Secwépemc (TteS) is a fast-growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

POSITION TITLE: ISETS Landscaper – Labourer (Summer Student)
DEPARTMENT: Planning and Engineering
SUPERVISOR: Public Works Foreman
TERMS: Term (8 weeks)
REFERENCE #: 2026-067

This is an outside-funded position. All applicants must meet the ISETS eligibility criteria below:

ISETS eligibility requirements:

- Eligibility will be confirmed to the right to funding of Aboriginal status, non-status, and Inuit students.
- Individuals must reside within the ISETS catchment area.
- Must be a minimum of 15 years of age at the time of hiring.
- Must be a student who was a registered full-time student during the previous academic year and is returning to school full-time in the following academic year.
- Must have a valid Social Insurance Number.

Interested students will be **required to call the ATEC office (250) 554-4556** to book an appointment with an employment counselor to obtain an **ISETS Referral** before they can apply to TteS, please quote the following contract number: **SS310-27045** when making an appointment with an employment counselor.

Purpose of Position:

The purpose of this position is responsible for the maintenance of the Sports Fields and lawns around Chief Louis Centre, Powwow Grounds, and Gas Bar and for the care and maintenance of all landscaping tools and equipment within TteS Public Works Department.

Duties and Responsibilities:

Completes lawn maintenance of the Sports Fields and lawns around Chief Louis Centre, Powwow Grounds, and TteS. Includes mowing grass, trimming/pruning tress and hedges, and planting as required. (95%)

- Operation of a variety of light and medium duty vehicles and equipment associated with the various activities within the Public Works Department.

- Backfill Public Works operations such as:
- Waste management duties, e.g. recycling and curbside pick up
- Cutting grass on roadsides
- Repairing and installing street signs, etc.
- Perform pre-trip inspection of vehicle systems and equipment such as tires, lights, brakes and fluid levels.
- Reports any tools and equipment that are not in good repair.
- Performs inspection of equipment such as tires, brakes and fluid levels.
- Performs safe operating and maintenance practices and procedures related to the equipment with in the TteS Public Works Department.
- Performs mechanical servicing and light repair of equipment.
- Cut grass, rake, fertilize and water lawns, weed flower beds, prune shrubs and trees.
- Performs minor repairs to irrigation lines and sprinkler heads.
- Operate power mowers, tractors, power trimmers, sod cutters, hedge trimmers, ride / push mowers, pole pruners, pole saws, chainsaws, skid steers, towing tailers and other landscape maintenance equipment.
- Performs responsibilities in varying weather conditions.
- Assist the Lead Landscaper with general labour duties, including snow removal, grounds maintenance, and other landscaping tasks as required.
- Support seasonal operations by performing manual labour such as shoveling, salting, and maintaining safe walkways and outdoor areas during winter months.
- Perform general labour duties and support various maintenance and landscaping tasks as needed.
- Performs all duties and responsibilities in accordance with the TteS policies, standards, and procedures.
- Maintains confidentiality on all matters of the TteS.

Other related duties as necessary. (5%)

Financial Responsibility:

N/A

Supervision or Training Duties:

N/A

Professional Certification, Education and Experience:

- Must have grade 10 education or equivalent and previous landscaping / hardscaping experience is preferred.
- Experience in hardscaping and irrigation is an asset
- WCB Work Safe Training is preferred; will train
- A valid Standard First Aid ticket is an asset
- WHIMIS Training / Certificate is preferred; will train

Skills and Abilities:

- Good problem-solving skills.
- Good written and oral communication.

- Skill in operating a variety of equipment and performing maintenance tasks within the acceptable limits of accuracy and expertise.
- Demonstrate knowledge of the safe operating practices and procedures related to the equipment used in the TteS Public Works Department.
- Ability to organize and coordinate work.
- Ability to take initiative and complete tasks in a timely manner.
- Strong work ethic.
- Ability to establish and maintain effective working relationships with others.
- Ability to work alone independently / unsupervised.
- Ability to take direction.
- Physically able to perform duties.

HOURS OF WORK: Normal Day shifts – 7 hours. Non-normal shifts may be required.

PAY GRADE: \$21.58/hour

Tk'emlúps te Secwépmc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

In accordance with Section 16(1) of the *Canadian Human Rights Act* and pursuant to Section 42 of the BC Human Rights code, it is TteS Policy to practice preferential hiring for Aboriginal peoples. Candidates who wish to qualify for preferential consideration must self-identify.

Deadline for the Job posting is May 19, 2026 by 2:00pm

Submit Job Application Form, cover letter, resume, and references

online: <https://tkemlups.ca/employment/>

or at our Human Resources office #320 Chief Alex Thomas Way.

**Office Hours are Monday to Friday 8:00 am to 4:00 pm &
closed for lunch from 12:00 pm to 1:00 pm**

**We require each applicant to fill out
an online application form which can be found at: <https://tkemlups.ca/employment/>**

Any late submissions or submissions without the job application form will not be considered.